



Itinerary for November 1st, 2022 – @ RREC and Virtual

Proposed Agenda

▪ Roll call

In Person:

Ned Bagniewski (HDR)
Mark Bergeon (WSP)
Leandra Cleveland (HDR)
Doug Dorsey (Hanson)
Steve Eget (WSP)
Kelly Farrell (HDR)
Janet Hill (Arcadis)
Chris Hunsicker (NSR)
Bill James (TRC)
Kari Harris (CN)
Kevin Keller (HDR)
Peter Masson (WSP)
Todd McFarland (WSP)
Justin Morrison (BNSF)
Troy Neisz (WSP)
Chris Rand (HDR)
Lance Rasnake (WSP)
Martina Schlauch (Arcadis)
Scott Thomas (Jacobs)
Leo Thorbecke (TRC)

Virtual/Teams:

Nicole Barker (NICTD)
Kelly Blanchard (Tetra Tech)
Todd Cabonor (Metra)
Coley Campbell (CSX)
James Dutt (Shannon and Wilson)
Karla Graf (CN)
Brian Kovol (Midnight Sun Env)
Wirt Lanning (Stantec)
Ken Roberge (TRC)
JB Seals (HDR)
Trenna Seilheimer (Arcadis)
Jennifer Uhland (Jacobs)
Eric Viera (HNTB)
Matt Williams (Amtrak)

Visitors:

Matt Bergeon (Merjent)
Andrea Cline (HDR)
Kenny Oleson (HDR)
Chris Powell (Stantec)
Kevin Spencer (David Evans and Assoc)

- **Safety Moment (Masson)**
- **AREMA Anti-Trust Policy**
- **Membership Changes and Updates (51 full members, 5 Associate Members)**
 - Welcome Ned Bagniewski, Leah Fletcher, Todd McFarland, Justin Morrison, JB Seals, and Scott Thomas!
- **RREC Booth**
 - Kari discussed RREC booth being set up for AREMA Committee 13
 - Booth No. 13 (see attached layout of exhibit hall)
 - Asking for volunteers to staff the table
 - Breakfast, morning coffee, and afternoon breaks will be served in the Exhibit Hall on both days of the conference. The Poster Reception on Wednesday, November 2nd will occur in the Exhibit Hall. The Exhibit Hall will remain open to attendees throughout the conference.
 - Tuesday 1 November 1:00pm-5:00pm (set-up)
 - Wednesday, 2 November 7:00am-6:15pm (exhibit hall open)
 - Thursday, 3 November 7:00am-3:20pm (exhibit hall open)
 - Thursday, 3 November 3:20pm-6:00pm (tear-down)
- **AREMA C13 Banquet**
 - Kari discussed upcoming AREMA C13 banquet at RREC
 - Wednesday, November 2nd; 6:15 – 8:30pm in Illinois Ballroom
 - Keynote Speaker: Alissa Yakali - Honda Development & Manufacturing of America, LLC
 - Students attending – will fill out form that has their name, their major, their year, and their interests. Then place them with rail industry professionals at tables to meet and greet/network.
- **Subcommittee Updates**
 - #1 - Technical & Conference Publications (Leandra Cleveland – new subcommittee lead)
 - Invite went out week after meeting to subcommittee members to talk about presentations that can be submitted for the next AREMA conference.
 - Deadline for AREMA abstracts is December 9th.
 - Let Leandra know if you are submitting an abstract.
 - France Moreau and Chris Paul are probably going to submit for their Milton terminal project.
 - If you are submitting an abstract, be sure to have an active railroad employee (non-consultant) on your author list and make sure everyone is an active AREMA member. It really helps with having a better chance of being selected.
 - #2 - Education & Training (Hill)
 - Getting webinar planned out for next year – want to partner up with a railroad employee to deliver
 - Working on publishing an RT&S article

- Suggestion to focus on sustainability and resiliency
 - Doug Dorsey is working with the Yards and Terminals AREMA committee on an online webinar, which will have an environmental/permitting part to it. Doug is going to try to use that environmental section to point folks to Committee 13.
 - General discussion/reminder about Maintenance of Way functional group lead asking Kari if Committee 13 can help with guidance on sustainable vegetation management along the right of way.
 - Discussion on reaching out to UP to share some information on their sustainable vegetation management practices
- #3 - Membership (Blanchard)
 - Table looks great, water bottle with C13 labels look great.
 - Urged to think about bringing in contractors into C13 as well
 - Try to get more consultants as well because they know more people in the railroad.
 - Teams page has all the meeting minutes for the subcommittee
 - Going to be posting more on LinkedIn
 - #4 - Chapter Review (Williams, Dorsey, Hattenberger)
 - Reminder to all members – we have a minimum participation amount needed on votes for them to be official.
 - Please at least vote “abstain”, which is a good option if you don’t have the expertise or knowledge to vote “yes” or “no.” This counts your vote as participation in the balloting, which is important.
 - **Canadian Section – Closed 10/20 – Approved**
 - Huge thanks to all our new Canadian members that made this possible!
 - Will be published in AREMA Manual 2024 (2023 finalization)
 - Statistics:
 - 79.6% participation.
 - Yes – 26 Votes
 - No – 0 votes
 - Abstain – 13 Votes
 - No votes (but eligible) - 10 votes
 - **Introduction re-affirmation/small changes - Closed 10/12– Approved**
 - Statistics:
 - 67.3% participation.
 - Yes – 33 Votes
 - No – 0 votes
 - Abstain – 0 Votes
 - No votes (but eligible) - 16 votes

- Spreadsheet with everyone’s participation is developed, and those who are not actively participating will be contacted by Kari to see if they are still interested in participating in AREMA Committee 13.
- Ken Roberge offered to help look through Appendices and see if there are any Canadian-specific items that need to be added.
- Air Quality is the next section that needs to be updated (2024)
- #5 - Technology (Nishio)
 - Nothing to report.
- #6 - Sustainability Symposium (Thorbecke, Jennifer Uhland)
 - Final draft of sustainability position paper has been sent to Trent Hudak for review
 - Had a great turnout and discussion at AREMA Conference 2022 during a scheduled meeting to continue planning the 2024 Sustainability and Resiliency Symposium.
 - 18 different bullets/points of emphasis for during construction, and around 18 for post construction.
 - Potential symposium meeting locations: Kansas City; Memphis; New Orleans; Dallas?
 - Target later in February 2024 for Symposium date.
 - Looking at how to make the symposium itself a little more sustainable.
 - Looking to make announcements about Symposium details in August 2023.
 - Discussion on the LCA workshop that was done with Pasi at Michigan Tech
 - Michael Johnson spoke from FRA – he would be a good person to add to the AREMA Symposium
 - More to come on LCA workshop, and does it how it ties into railroads and sustainability, other than just carbon emissions.
- #7 – Transactional Due Diligence (Bergeon, Campbell)
 - Brief history about how the subcommittee came to be – originally a request from Committee 18 (Light Density and Short Line Railroads). They have a short mention on Transactional Due Diligence in their section, wanted to see if it was more of an Environmental / Committee 13 thing.
 - C13 agreed to take over this item in early 2022, and Mark Bergeon and Coley Campbell volunteered to take it over for C13.
 - Mark has started an outline for the new section that will be in the manual, under Chapter 13. Once he has a general outline put together, he will send it over to Coley to add some content for a first draft.
 - If anyone has due diligence experience and wants to help, reach out to Mark Bergeon directly

▪ **New Business**

- AREMA Call for Papers
- Reminder that AREMA memberships expire on December 31st, portal open now on AREMA website to renew under your account page.

- If you don't renew your membership, you will have to be removed from the Committee 13 roster and not able to participate in meet ups or events.
- Kevin Keller: AREMA really needs more railroad employees to join AREMA. Please be on the lookout for new members and encourage them to join.

- **Open Discussion**

- **Upcoming Meetings:**

- **May 2nd to May 4th, 2023 - C13 Spring meeting at the long-awaited CSX Fish Camp!**
 - Space is limited, so sign up ASAP
 - [C13 Spring 2023 Meeting Sign-Up - CSX Welaka FL Fish Camp May 2 - 4 2023.xlsx](#)